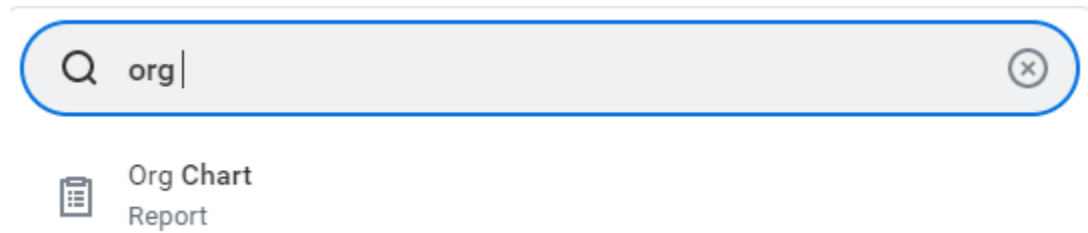
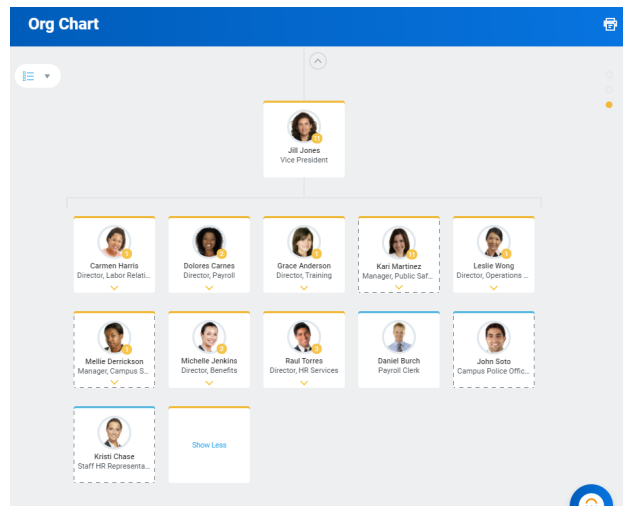


Print Organizational Charts

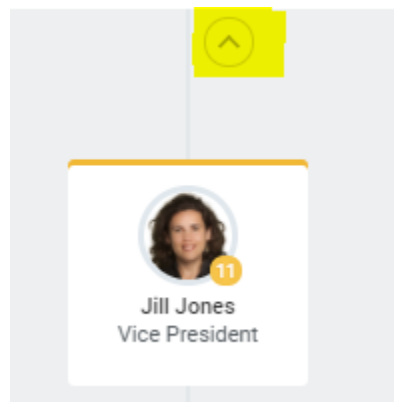
Search and Select Org Chart report



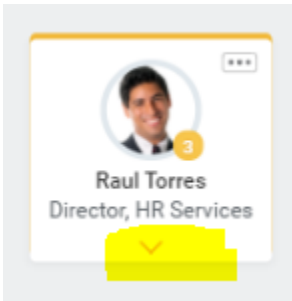
The screen will display by default your organization.



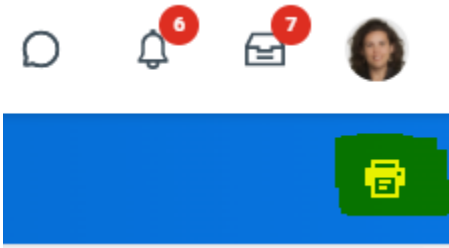
Navigate the organization using the arrows on top ^



Or The arrow down on a specific supervisory organization



To Print the current org chart, click on the print icon on the top right



Select your preferences (File format and organization levels)

Print Org Chart

File Name

*

Jill Jones

File Format

*

PDF

▼

Levels

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1

▼

Text Size

Small

▼

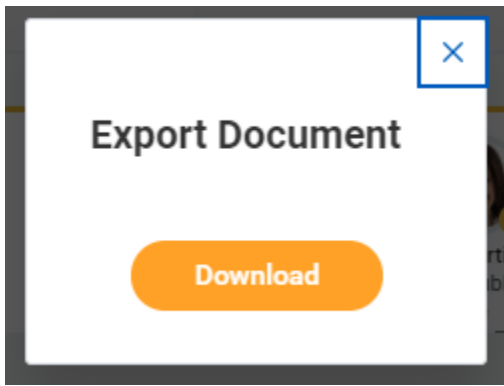
Shrink Text to Fit

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