Print Organizational Charts

Search and Select Org Chart report

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	Org Chart Report	

The screen will display by default your organization.



Navigate the organization using the arrows on top ^



Or The arrow down on a specific supervisory organization



To Print the current org chart, click on the print icon on the top right



Select your preferences (File format and organization levels

Print Org Chart					
File Name	* Jill Jones				
File Format	* PDF	•			
Levels	* 1	•			
Text Size	Small	•			
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Org Chart 😁					
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