Microsoft Remote Desktop

Requirement:



If you are not on campus you will be prompted to authenticate using **DUO**. Prior to using Remote Desktop you will need DUO authentication setup.

Prior to being able to connect to Remote Desktop while off campus or working remotely, you will need to be added to the "remote users group" and have DUO enabled first. Please contact Support Services at (561) 237-7979 if you have never used Remote Desktop off campus so we can get the process started for you.

Step-by-step guide (Windows)

1. On our windows search, type Remote desktop



2. Select Remote Desktop Connection.

blocked URL

3. On computer, enter the exact name displayed on the picture:

Nemote De	esktop Connection	6	
	Remote Desktop Connection		
<u>C</u> omputer:	remote.lynn.edu:8126	; •	
User name:	None specified		
The computer name.	name field is blank. Enter a full re	mote computer	
Show Op	otions	Connect	Help

4. For computer, enter the following without spaces:

remote.lynn.edu:8126

- 5. Enter your Lynn Credentials (DO NOT CLICK CONNECT YET)
- 6. Under **Show Options** on the lower left, select the display tab and select the resolution you wish to use If you wish to use multiple display, check the box for use all of my displays

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General D Display co	isplay nfigurat Choos way to Small	Local Resources ion e the size of your re the right to use the Full Scree e all my monitors for	Experience mote desktop full screen. Lar n the remote se	Advanced b. Drag the sl ge ession	ider all th	e
Colors	Choos Highe he conr	e the color depth of est Quality (32 bit) nection bar when I u	i the remote so	ession. reen		
Hide Opt	tions			Connect	He	elp

7. If you wish to use devices such as drives or printers that are connected to your computer select the **local resources** tab and click **more** and check the boxes for the devices you wish to access via Remote

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General Dis	splay dio	Local Resources	Experience	e Advanced		
0	Confi	gure remote audio s Settings	settings.			
Keyboard	Apply	/ Windows key com	binations:			
	Exam	nple: ALT+TAB	Iscreen	`		
- Local devic	ces an	d resources				
-	Choo your	se the devices and remote session.	resources	that you want t	o use in	
	∠ P	rinters	🗹 Cli	pboard		
		More				
Aide Opti	ions		[Connect	He	lp

8. Click Connect

10. Click on the person



9. *To exit or close Remote Desktop, click on the Windows star icon next to search and go to the top left of the screen.



icon next to your name (top left) and choose Sign out.



Step-by-step guide (MacOS)

1. Launch the Self Service application



. Self Service can be found in Finder under Applications or



2. In Self Service, you can search in the top left corner for Remote Desktop and install the most recent version of the application .



3. Once Remote Desktop is installed, open the application and go to the plus + sign in the top left hand area and click on "Add PC".



4. Add PC will bring up a new window, where it says PC Name you will enter the following without spaces:

remote.lynn.edu:8126

5. Friendly name is optional, but you can put your name if you would like ex: jsmith or jsmithsRemoteDesktop. You can leave it blank.

	Microsoft Remote Desktop
	PCs Workspaces
Add PC	
PC name:	remote.lynn.edu:8126
User account:	Ask when required
General	Display Devices & Audio Folders
Friendly name:	<your name's=""> remote desktop</your>
Group:	Saved PCs 😒
Gateway:	No gateway 🔹
	 Reconnect if the connection is dropped Connect to an admin session Swap mouse buttons
	Cancel Add

- 6. Click Add and it will bring you back to the main window. Double-click on the "PC" you just created, and it will prompt you to log in.
- 7. Log in with your Lynn credentials, and **knights**\ is required before your username. Make sure it is a backslash. A forward slash will not work.

This user account will be used to connect to remote.lynn.edu:8126 (remote PC).	
Confi Username: knights\username	
Password:	;el
Show password	- in

Step-by-step guide (iOS)

1. Locate and tap on the Self Service application.



2. In Self Service, you can scroll to or search in the bottom right corner for Microsoft Remote Desktop and install the application.



- 3. Once Remote Desktop is installed, open the application and go to the plus + sign in the top right corner and tap on "Add PC".
- 4. Add PC will bring up a new window, where it says PC Name you will enter the following without spaces:

remote.lynn.edu:8126

5. Friendly name is optional, but you can put your name if you would like ex: jsmith or jsmithsRemoteDesktop. You can leave it blank.



6. Tap Save and it will bring you back to the main window. Tap on the "PC" you just created, and it will prompt you to log in.

Enter Your This user acco connect to	User Account ount will be used to the remote PC.
omain\User or I	User@Domain
assword	
Cancel	Continue

Log in with your Lynn credentials, and knights\ is required before your username. Make sure it is a backslash (\). A forward slash (/) will not work.

The User A Not The user account the remote PC did	Account Did Work used to connect to not work. Try again.
knights\username	
Cancel	Continue
à	45



8. To exit or close Remote Desktop, tap on the Remote Desktop icon



"Disconnect All PCs"