# Applications Replaced by Workday

Workday replaced a variety of applications and manual processes:

## Systems Replaced

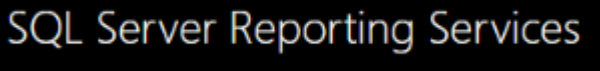| System | Modules / Tasks |
|---|---|
|  | <ul><li>Accounts Payable Module</li><li>Human Resources Module</li><li>Purchasing Module</li><li>Finance Module</li><li>Fixed Assets Module</li><li>Course Registration (drop/add)</li><li>Advising Worksheet</li><li>Transcripts</li><li>Course Rosters</li><li>Course Curriculum</li><li>Program of Study</li><li>Vehicle registration</li><li>Student, faculty and staff personal information</li><li>Student billing</li></ul> |
| | <ul><li>Student Financial Aid</li><li>eSas</li></ul> |
|  | <ul><li>Time Off (Vacation, Sick days)</li><li>Clock In -Out</li></ul> |
|  | <ul><li>Expense Approvals</li><li>Student records</li></ul> |
|  | <ul><li>Employee Performance Reviews</li></ul> |
|  | <ul><li>Lynn expense and procurement card reporting</li></ul> |

| **Applicant PRO** | • Employment Applications and Applicant Management |
| --- | --- |
| Time Clock | • Time clock devices |
| SQL Server Reporting Services | • Variance reports<br>• Other HR and Finance reports on SQL Reports<br>• All student reporting |

## Manual Processes Replaced:

| | |
| --- | --- |
| Paper Forms | • Employee Change Form<br>• Travel Expense Form<br>• Expense Request<br>• Employee, Dependent Tuition scholarship forms<br>• Leave of Absence<br>• Course Withdrawal<br>• Institutional Withdrawal<br>• Personal information changes |
| ProForma Forms | • Student Onboarding<br>• Vehicle registration (TBA) |
| Phone, email, mail | • Initiate or approve any process in Workday<br>• Initiate or approve most processes with registrar, financial aid, student accounts, advising, etc. |