

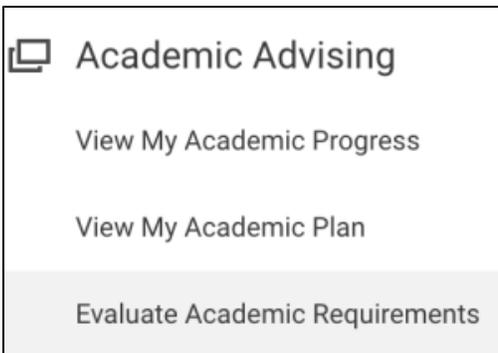
How to Evaluate Academic Requirements (What-If Scenario)

On this job aid:

i How to navigate the Evaluate Academic Requirements as a student. This task allows student to explore "what-if-scenarios" for programs of study different from what they are currently pursuing.

Workday Homepage, press on the Academic App.  Academics

On the Academic Advising section press Evaluate Academic Requirements.



On the section "Evaluate Programs of Study" remove the current program of study by clicking on the "X".

Evaluate Academic Requirements

Student Lance Lynn (3000044)

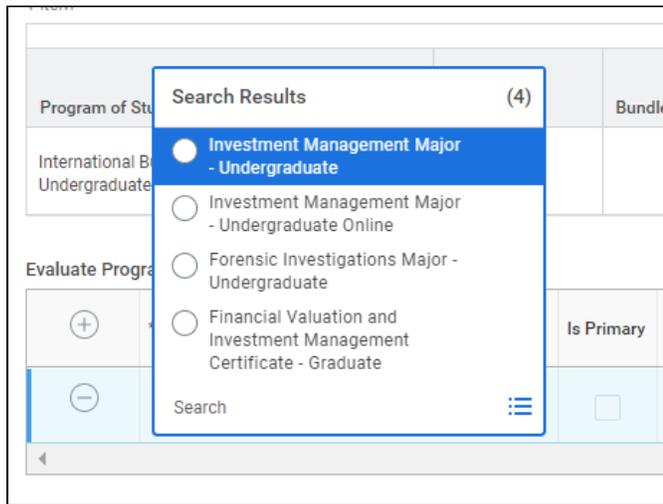
1 item

Current Programs of Study						
Program of Study	Is Primary	Bundled With	Academic Unit	Academic Level	Educational Credential	Requirements
International Business Management Major - Undergraduate	<input checked="" type="checkbox"/>		International Business Management	Undergraduate	BS - Bachelor of Science	08/20/2023

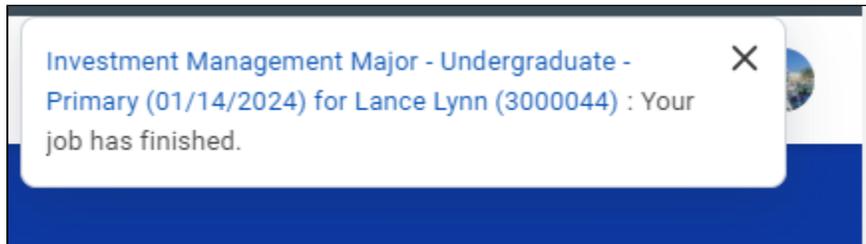
Evaluate Programs of Study 1 item

+ *Program of Study	Is Primary	Bundled With	Requirements Effective Date	Entry Requirements	Academic Unit
<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> × International Business Management Major - Undergraduate </div>	<input checked="" type="checkbox"/>		<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> × Current Requirements Effective Date </div> <div style="border: 1px solid #ccc; padding: 5px;"> Date * 08/20/2023 </div>		International Business Management

Student can click in the search bar and type in the program they would like to evaluate. Then check box under "Is Primary" and press OK at the bottom.



A message will appear as the process has started. Click DONE at the bottom of the page. Students will receive a notification at the top right where the bell icon is located letting the student know when its ready to view. Students may press on that link to view their report.



Go to your notifications (bell). Select the job notification. Click "View Details"



The report will show the following information:

- **Cumulative GPA:** Shows the students overall GPA at Lynn University
- **Unused Registrations:** Completed courses that do not count towards a particular requirement. To view these courses, press the number value.
- **Evaluation Date:** Date the Academic Progress Report was evaluated (refreshed) for the student.

- **Overall Academic Progress**
- **Requirements Effective:** Date the program was first effective for the student.

View Evaluated Academic Requirements						
Student	Lance Lynn (3000044)					
Primary Program of Study	Investment Management Major - Undergraduate					
Evaluation Date	01/14/2024 03:04:35.591 PM GMT-05:00 Eastern Time (New York)					
Disclaimer	These results are informational only and subject to change. Talk to your advisor before making any program changes.					
Cumulative GPA	3.67					
Unused Registrations	0					
Overall Academic Progress	1 Item					
Credits Defined	Credits in Progress	Credits Satisfying	Remaining	Status		
120	26	10	Minimum 110 Credit(s)	Not Satisfied		

Review the Academic Requirements Area

Students can click on the requirements itself for more information.

- The **Satisfied With** columns will show any courses that have satisfied the requirement.
- The **Status** shows the current status of this requirement (e.g., Satisfied, Not Satisfied).
- The **Remaining** column lists the remaining elements of the requirements, such as additional courses or units.
- The **Registrations Used** column will list which course is fulfilling the academic requirement.
- **Academic Period** identifies when the requirement was completed/taken.
- **Units** is how any units the course is worth.
- **Grade** lists the final grade. For course that are in progress, no grade will be listed.

Requirements Effective 01/14/2024						
Requirement	Status	Remaining	Registrations Used	Satisfied With	Credits	Grade
DBR 100 Dialogue of Belief and Reason 100 Level	Not Satisfied	Minimum 1 Course(s)				
DBR 200 Dialogue of Belief and Reason 200 Level	In Progress		DBR 200 - BELIEF & REAS (In Progress)	2024 Undergraduate Fall Session D	3	
DBR 300 Dialogue of Belief and Reason 300 Level	Not Satisfied	Minimum 1 Course(s)				
DBR 400 Dialogue of Belief and Reason 400 Level	Not Satisfied	Minimum 1 Course(s)				
DJC 100 Dialogue of Justice and Civic Life 100 Level	Not Satisfied	Minimum 1 Course(s)				
DJC 200 Dialogue of Justice and Civic Life 200 Level	Not Satisfied	Minimum 1 Course(s)				
DSS 100 Dialogue of Self and Society 100 Level	Satisfied		DSS 100 - SELF & SOCIETY	2023 Undergraduate Fall I	3	B
DSS 200 Dialogue of Self and Society 200 Level	In Progress		DSSG 200 - SELF SOC GLOBAL (In Progress)	2024 Undergraduate Spring Session C	3	
DSS 400 Dialogue of Self and Society 400 Level	Not Satisfied	Minimum 1 Course(s)				
QDR 100 Quantitative Reasoning 100 Level	Satisfied		QDR 100 - QUANT REASONING	2023 Undergraduate Fall II	3	A
QDR 200 Quantitative Reasoning 200 Level	In Progress		QDR 200 - QUANT REASONING (In Progress)	2024 Undergraduate Spring II	3	

i Steps can be repeated separately to evaluate up to 5 programs of study.

