


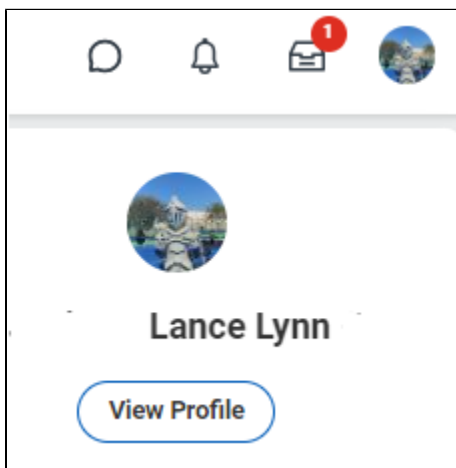
Request Change of Program of Study (Change Major)

 If you are looking to update your program of study by changing, adding, or removing a major, minor, concentration, and/or certificate, you must contact your academic advisor to discuss your anticipated changes. Your scholarship or other awards may be dependent upon your field of study, check with financial aid, too, before you request a change.

This Workday task will replace any printed form used in the past.

If you are unsure of who your academic advisor is, contact the Academic Advising Center at myadvisor@lynn.edu (561) 2377793

Select Profile icon at the top right corner to view students profile.



In the Student Profile, select "**Academics**" from the left menu.



On the "Overview tab" students will find their current and any past program of study. Press the "**Request**" button to the right of their current program.

Overview
Current Classes
Plan
Academic History
Academic Progress

International Business Management/Undergraduate (International Business Management Major - Undergraduate)

Student Lance Lynn (3000044)

Institution Lynn University

Educational Objective 1 item

Program of Study	Declare Date	Expected Completion	Status	Primary	
International Business Management Major - Undergraduate	08/20/2023	05/08/2027	In Progress	Yes	Request

Add Program of Study

In the **"New program of Study"** box, press the X at the top -left of student current program title to clear out the box.

1 item

Program of Study	Is Primary	Bundled With	Academic Calendar
International Business Management Major - Undergraduate	<input checked="" type="checkbox"/>		Lynn Academic Calendar

1 item

+

*New Program of Study

Is Primary

Bundled With

×

International Business Management Major - Undergraduate

☒

Following, on the menu that will appear, press the **"All Programs of Study"** to see the list of available programs.

1 item

Program of Study	Is Primary	Bundled With	Academic Calendar
Criminal Justice Technology (2138)	<input checked="" type="checkbox"/>		TCC Standard Calendar

1 item

+

Advisory Programs of Study >

+

Program of Study Type >

+

All Programs of Study >

-

Search

Is Primary	Bundled With
<input type="checkbox"/>	

Students must find and select the new program of study they would like to pursue.



You will need the help of your advisor to determine the right program of study to

select from the list. Keep in mind:

- Any program of study with the word "Online" relates to undergraduate online students.
- Any program of study with the word "Graduate" relates to graduate students.

1 item

*New Program of Study	Is Primary
<div> <div>+</div> <div>-</div> </div> <div> <div>Search</div> <div> <div>← All Programs of Study</div> <div> <div>major - Undergraduate Online</div> <div> <div><input type="radio"/></div> <div>Psychology Major - Graduate</div> </div> <div> <div><input type="radio"/></div> <div>Psychology Major - Undergraduate</div> </div> <div> <div><input type="radio"/></div> <div>Psychology Major - Undergraduate Online</div> </div> <div> <div><input type="radio"/></div> <div>Public Administration Major - Graduate</div> </div> <div> <div><input type="radio"/></div> <div>Social Entrepreneurship Major - Undergraduate</div> </div> <div> <div><input type="radio"/></div> <div>Social Impact and Entrepreneurship Major - Undergraduate</div> </div> </div> </div> </div>	

Reason

Declare Date

enter

Submit

Cancel

Study must check the box under **"Is Primary"** and press **"Submit"**

1 Item

Current Programs of Study								
Program of Study	Is Primary	Bundled With	Academic Calendar	Academic Unit	Academic Level	Educational Credential	Declare Date	Expected Completion Date
International Business Management Major - Undergraduate	<input checked="" type="checkbox"/>		Lynn Academic Calendar	International Business Management	Undergraduate	BS - Bachelor of Science	08/20/2023	05/08/2027

1 Item

(+)	*New Program of Study	Is Primary	Bundled With	Academic Calendar	Academic Unit	Academic Level	Educational Credential	*Expected Completion Date
(-)	<div> x Forensic Investigations Major - Undergraduate ... </div> <input checked="" type="checkbox"/>			Lynn Academic Calendar	Forensic Investigations	Undergraduate	BS - Bachelor of Science	05/08/2027

Reason

Declare Date * 01/13/2024

 When Students submit their request, it will go to an advisor for approval. If approved by the advisor.

Please verify with your advisor any changes needed for your academic plan.